



## **The Morgan School**

### **Daycare Older Toddlers Job Description**

The Morgan School is looking for a patient, attentive, warm and loving Nursery teacher to provide care for children, teach them basic skills and help to create a fun environment and incorporate educational programs and activities designed to promote social, physical, and intellectual growth in our children's development. The Older Toddler Teacher may also assist with sterilizing toys, play areas and other duties to ensure that the children are in a safe, engaging, and clean environment. To be successful, you should be thorough and caring with an eye for detail. If you love working with kids and have previous experience in an early learning environment, please apply today.

#### **Responsibilities:**

- Providing care for children, such as setting schedules and routines, grooming, feeding and cleaning rooms and toys.
- Developing and encouraging age-appropriate learning and socialization to ensure children learn basic skills and concepts, such as communication, manners, sharing, etc.
- Maintaining a safe workplace by monitoring children for health, behavioral, and emotional issues and reporting concerns to staff and parents.
- Helping children discover new interests by introducing them to art, music, sports, and other potential hobbies.
- Ensuring children are learning positive behaviors and providing guidance or approved discipline, as needed.
- Keeping records relating to child care.
- Working with parents to help children progress towards educational and behavioral goals.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
- Organize and label materials, and display students' work in a manner appropriate for their ages and perceptual skills.
- Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence.

#### **Requirements:**

- Associate's Degree in Early Childhood Education or related field required
- EEC Certified
- 2+ years' experience working with children in a classroom setting
- Caring and nurturing attitude towards children including, appropriate tone when communicating and addressing children.
- Excellent verbal and written communication skills
- Record of immunizations and ability to pass a background check.

- Must pass First Aid, CPR certification courses within the first three months of employment.
- Must maintain First Aid, CPR certification throughout employment.
- Must complete Mandated Reporter Training course within the first week of employment.
- Exceptional communication, teaching, and interpersonal skills.
- Strong understanding of stages of childhood development.
- Attentiveness to the needs and safety of children.

**Benefits:**

The Morgan School provides a competitive compensation package that includes:

- Medical, dental and vision
- Paid time off
- Profit sharing after completing one (1) year of service